

COVID-19 MOTORSPORTS EVENT

Participants and Spectators Operational Procedures

World Racing Group (WRG)

World Racing Group, Inc. (WRG) is the leading dirt track motorsports sanctioning body in the world. Through its 'World of Outlaws' and 'DIRTcar Racing' brands, WRG sanctions, organizes and/or promotes more than 5,600 dirt track motorsports races each year. The 'World of Outlaws' carries a national audience and is the premier touring series in dirt track racing, as well as being among the most prominent brands in all of motorsports.

The Center of Disease Control and Prevention (CDC) strongly encourages Event Organizers to implement procedures to slow the spread, mitigate resurgence and prepare for the possibility of outbreaks of COVID-19. As an Event Organizer, WRG has created a comprehensive set of Operational Procedures consistent with CDC Guidelines for dirt track motorsports Events in order to help protect the local communities, participants, staff and spectators. Event Organizers are encouraged to coordinate with city, county and/or state officials, as well as to continually assess, based on current conditions, how best to proceed and whether to postpone, cancel, or alter the number of attendees involved in hosting an Event. Once it has been decided to proceed with an Event the Operational Procedures herein should be followed in support of the CDC's "Considerations for Events and Gatherings" in addition to city, county and/or state guidelines. Because COVID-19 virus circulation varies in communities, these recommendations are meant to supplement – **not replace** – any state, local, territorial, or tribal health and safety laws, rules, and regulations with which gatherings must comply. Proper planning, preparation, communication, follow-through and post-Event protocols will ensure a safe and successful Event.

<https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/considerations-for-events-gatherings.html>

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1. ESSENTIAL PERSONNEL

The following is representative of the personnel necessary to conduct the Event in a safe and entertaining manner and this group in total shall be referred to herein as “Attendees,” regardless of role or responsibility.

- 1) Event Management
 - a) Event Organizer and/or Facility Senior Leadership
 - b) Event Organizer and/or Facility Operations Team
 - c) Event Organizer and/or Facility Owner and/or Representative
- 2) Facility Staff
 - a) Security
 - b) Health Screening
 - c) Admission
 - d) Concessions
- 3) Competition
 - a) Officiating Crew
 - b) Participants (drivers and crew)
 - c) Participant Cohort (all attendees associated with a specific race team)
 - d) Fire-Safety/EMT
 - e) Track Surface Preparation
- 4) Broadcast
 - a) Production Crew
 - b) Camera Operators
 - c) On-air Talent

2. PRE-EVENT PLAN

a. FACILITY OPERATIONS

i. Facility Specific Operating Procedures

- a. Facility Owner/Manager should create Facility-specific operating procedures and protocols including encouraging “Social-Distancing” consistent with CDC Guidelines

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

while following appropriate protocols illustrated in the CDC’s “How to Protect Yourself & Others” <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

ii. Sanitation Initiatives

- a. Depending on the scope and layout of the Event and Facility infrastructure, careful consideration should be given to the use of permanent restroom facilities and cleaning thereof.
- b. Evaluations should be made with regard to the utilization and placement of portable toilets in an effort to limit interaction among various groups associated with the Event.
- c. In some instances, individual race teams may have their own self-contained restroom facilities and should be encouraged to use them.

iii. Communication

- a. Staff should be provided access to either the entire Operational Procedure Manual and/or excerpts relative to their specific duties prior to an Event. It is recommended that in-person meetings on property should not be larger than 10 people, and the use of face covers is encouraged if social-distancing guidelines cannot be implemented.

b. EVENT MANAGEMENT

i. Staffing Levels

- a. It may be important to reduce Staffing levels at some events and all roles should be carefully evaluated to determine if they are essential.
 - b. In order to reduce Staffing levels, various personnel may serve multiple functions at the Event.
- ii. Decision Making
- a. A proper chain of command should be established, including the designation of a Person-in-Charge, in addition to clear management roles for various aspects of the Event. The Person-in-Charge may be responsible for communicating with on-site and off-site stakeholders. The Person-in-Charge may or may not be the ultimate decision-maker on every matter but should be identified as the primary point of communication for key decisions.
- iii. COVID-19 Screening
- a. Create a plan for educating staff and attendees to ensure they know that they should not come to the event if they become sick with COVID-19 symptoms, test positive for COVID-19, or have been exposed to someone with symptoms or someone suspected or confirmed to have COVID-19.
https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html?CDC_AA_refVal=https://www.cdc.gov/coronavirus/2019-ncov/about/symptoms.html
 - b. It is recommended that Event Organizers consider contracting with a local healthcare provider to administer COVID-19 pre-screening for attendees consistent with CDC Guidelines. The CDC also has created a document for event planners and administrators, “Events and Gatherings Readiness and Planning Tool” to protect staff, volunteers, and attendees. <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/COVID19-events-gatherings-readiness-and-planning-tool.pdf>
 - c. Designate a staff person responsible for responding to all COVID-19 related situations and concerns. Make sure other staff and attendees know how to contact this person.

- d. Facility operators should consider using temperature scanners to test all Attendees entering the venue. Any Attendee with a temperature of 100.4 degrees or higher should not be allowed into the Facility; a temperature this high indicates the individual has a fever. Attendees with the temperature of 100.3 or below should be allowed into the Facility and should follow all other venue guidelines.
 - e. In addition to temperature checking Facility operators may consider conducting symptom checking of staff and attendees.
 - f. All Attendees should limit contact with individuals outside of their Cohort for 72 hours prior to the Event or prior to departing for the Event.
 - g. All individuals at the Event should self-monitor for any COVID-19 symptoms as identified in the CDC Guidelines “How to Protect Yourself & Others” <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>
 - h. Covid-19 Symptoms includes Fever, Cough, Headaches, Fatigue, Muscle or body aches, loss of taste or smell, sore throat, nausea, diarrhea.
 - i. Any individual expected to attend the Event who begins to display any symptoms prior to or enroute to the Event should notify the Person-in-Charge and should not attend the Event.
- iv. Cleaning
- a. The Facility should be thoroughly cleaned and the Facility Operator may contract with a local provider for a professional Facility cleaning prior to the Event. This pre-Event cleaning should focus on disinfecting areas expected to be utilized by Staff, Participants and Spectators during the Event.
 - b. Upon completion of the cleaning of each area, the area should be left dormant until occupied for the Event.
- v. Transaction Protection

- a. The Facility should consider the use of Plexiglass barriers at all Transaction points throughout the Facility including, Ticket/Pit Sales, Concessions and Merchandise.

c. SPECTATORS

i. Guideline Communication

- a. Facility-specific guidelines for Spectators should be posted on the Facility’s website and social-media platforms a minimum of 48 hours before the Event takes place to ensure Attendees have a clear understanding of what to expect when they arrive. This should include, but not be limited to, awareness of personal hygiene, awareness of household contacts, health, and social-distancing recommendations per the CDC; guidelines for parking; how to enter the Facility; interaction with Concessions and Souvenir outlets; grandstand/seating procedures; exiting the venue.

ii. Symptoms

- a. All Spectators planning on attending the event should self-monitor for any COVID-19 symptoms as identified in the CDC Guidelines “How to Protect Yourself & Others” <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

iii. COVID-19 Awareness

- a. All Spectators planning on attending the event and living with someone over the age of 65, and/or has underlying medical conditions, should consider staying home or be prepared to self-quarantine as identified in the CDC Guidelines “How to Protect Yourself & Others” <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

iv. Travel

- a. All Spectators planning on attending the event should travel and attend with household contacts where possible as identified in the CDC Guidelines “Travel” <https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

3. LIVE-EVENT PLAN

a. FACILITY OPERATIONS

i. At-Track Communication

- a. All communication between Event Staff, Participants and/or Spectators should be via PA Announcement or Group Text unless in-person dialogue is required, in which case any such meeting should be held observing CDC social distancing guidelines. Communication between Event Staff and Spectators should be specifically via PA Announcement.

ii. Access Restrictions

- a. Event Organizers should consider limiting the size of Participant Cohorts (including driver and crew), and members of each cohort should be discouraged from comingling with members of other Participant Cohorts unless absolutely necessary.
- b. Throughout the duration of the Event all individual Attendees should self-monitor for any COVID-19 symptoms as identified in the CDC “Symptoms of Coronavirus” <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- c. Any Attendee who begins to display any symptoms during the Event should notify the nearest Staff member and should be separated from all other attendees as quickly as possible.
- d. Attendees should not congregate in any group larger than 10 people, or as stipulated by local regulations and guidelines, and the various groups of attendees should be restricted to their designated areas while maintaining social distancing within those areas whenever practical. COVID-19 spreads between people who are in close contact with one another (usually within six feet). Droplets containing the virus are produced when a person coughs, sneezes, or talks.
- e. Safety Vehicles: Fire-Rescue, Ambulance, Towing Specialists and Push Trucks should be the ONLY vehicles permitted in their designated

areas and be separate from all other areas when possible, unless actively deployed.

- f. Victory Lane: Event Organizers should give consideration to a single car Victory Lane/Winners Circle presentation for the feature ONLY. Participant Cohort members should be allowed to participate in Victory Lane, provided that social distancing is practiced with six feet of separation maintained at all times; if social distancing is not possible face covers should be worn at all times.

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

- g. If multi-car Victory Lanes and/or podium-style celebrations are utilized, social-distancing should be practiced.

iii. Sanitation Initiatives

- a. Virus Control Mask: Event Organizers should have a supply of masks available at all times and which may be required where practical. Special consideration may need to be given to the fact that some Staff will be communicating via 2-way or 1-way radios.

- b. Everyone should wear a cloth Face Cover when at the event. The cloth Face Cover is meant to protect other people in case you are infected. The cloth face cover is not a substitute for social-distancing.

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

- c. Restrooms: Event Organizers should consider having dedicated portable toilets and hand-washing stations available, and when practical to be located in Event Staff/Participant and Spectator concentration areas. If permanent restrooms are utilized, the Facility should have a plan to maintain social-distancing, particularly with regard to the use of stalls and in any area where Attendees may be likely to line up. Event Organizer should consider a plan for frequent cleaning of any and all restrooms during the Event, as identified the CDC Guidelines “Cleaning and Disinfecting Your Facility”

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility-H.pdf>

- d. Hand-Washing Stations: Event Organizers should consider deploying hand-washing stations at Facility access points in close proximity to portable toilets and permanent restrooms that may be underserved by sinks, and/or in other areas inside the Facility as needed to best serve Attendees. Hand-washing stations should be supplemented with hand sanitizing whenever possible. Per CDC Guidelines, hand-washing is the preferred form of cleaning, particularly with dirty hands that may result from the motorsports environment and dirt track motorsports venues in particular. Hand sanitizer should be used in support of hand-washing as identified in the CDC Guideline “When and How to Wash Your Hands”
<https://www.cdc.gov/handwashing/when-how-handwashing.html>
- e. It is recommended that all Attendees wash their hands for at least 20 seconds, especially after blowing your nose, coughing, or sneezing. All Attendees also should avoid touching their eyes, nose, and mouth with unwashed hands.
- f. Hand Sanitizer: It is strongly recommended that Event Organizers have FDA-approved hand sanitizer available throughout the Facility that contains a minimum 60% alcohol content. Event Organizer should consider having hand sanitizer available for purchase in meaningful quantities.
- g. Event Organizers should have plans in place to keep hand-washing stations and restrooms properly stocked and cleaned throughout the event.
- h. Procedural Reminders: Event Organizers should consider Signage and PA announcements throughout the Facility and during the Event reminding ALL attendees of the importance of “Social Distancing”, “No Groups Larger Than 10”, “Frequently Wash Hands,” “Cover Coughs and Sneezes with Elbow or Tissue and Wash Hands immediately

thereafter,” and “Self-Monitor and Please Report any Symptoms to Nearest Staff Member.”

- i. Transactions: Event Organizers should consider the use of advance electronic payment methods wherever possible and attempt to limit any transactions that must occur at the Event to digital payment and/or credit card payments where practical. Event Organizers should contact their bank or credit card processor to inquire about signature-free, pin-code-free and receipt-free transactions. (Pit Waiver and PitPay considerations).

iv. Concessions

- a. Event Organizers should consider keeping concession stands closed for Participant-Only Events, and allowing Participants to bring their own food & beverage. If concession stands are to be open to service Participants and Spectators, Event Organizers should follow CDC Guidelines as identified in “Food and Coronavirus Disease 2019” <https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/food-and-COVID-19.html>
- b. Additional information can be found in the FDA Guidelines “Food Safety and the Coronavirus Disease 2019” <https://www.fda.gov/food/food-safety-during-emergencies/food-safety-and-coronavirus-disease-2019-covid-19>
 - 1. When lining up to enter the Facility, or for Concessions or Merchandise, Attendees should observe the pre-marked lines indicating six-feet of spacing.
 - 2. Food and beverages should be consumed at the Spectators’ respective seats in the grandstand; there should be no ‘food court’ or seating area for groups.
 - 3. ALL concession staff should wear cloth Face Covers (*or similar*) at all times.

b. EVENT MANAGEMENT

- i. Facility Entry

- a. Event Organizers may consider a timed-entry or controlled-entry plan whereby Attendees enter the Facility on a staggered and/or pre-scheduled arrival plan. Consideration should be given to how the Facility will be accessed on an as-needed basis in the hours and days prior to the Event by Staff.
 - b. When Event Organizers are not employing timed-entry or controlled-entry plans, careful considerations should be given to how to stage and space Attendees, particularly if COVID-19 screening is being employed prior Facility entry.
- ii. Access Restrictions
- a. Event Organizers should consider Facility entry through a minimum of two (2) entrances where practical; one for Spectators only and the other only for Participants. All Attendees should be given a wristband/hanging credential/hand stamp or other method by which they can be recognized by Staff as having been granted access to the Facility. Event Organizers should consider sequential numbering in order of entrance when Attendee limits are in place; once the maximum number of Attendees have entered the Facility, entrance points should be secured/monitored, and the Event should be considered closed to additional Attendees, except in case of emergency.
 - 1. All Spectators should stay in the Grandstand Area.
 - 2. There should be NO Spectator Access to the Pit Area prior to, during, or after the Event.
- iii. COVID-19 Screening
- a. If an Event Organizer has contracted with a healthcare provider to administer COVID-19 pre-screening or has established alternative plans for COVID-19 pre-screening of Attendees consistent with CDC Guidelines “Considerations for Events and Gatherings”
<https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/considerations-for-events-gatherings.html>

prior to entry to the Event, then Event Organizer should have clear procedures in place to execute these plans. Masks, gloves, thermometers and/or any other necessary PPE supplies should be readily available and easily accessible at the Event. For further details review the CDC Guidelines “Events and Gatherings: Readiness and Planning Tool” <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/COVID19-events-gatherings-readiness-and-planning-tool.pdf>

- b. If screening is taking place, all Attendees entering the venue should be screened at a COVID-19 screening station prior to entering the Facility.
 1. Temperature scanners should be used to test all Attendees entering the Facility. Any Attendee with a temperature of 100.4 degrees or higher should not be allowed into the Facility. Attendees with the temperature of 100.3 or below should be allowed into the Facility and should follow all other Facility guidelines.
- c. Any Attendee that develops any symptoms of COVID-19, as identified in the CDC Guidelines “Symptoms of Coronavirus” <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html> during the Event will self-identify to the nearest Staff member who will follow a communication strategy that should be identified in advance by the Event Organizer. In cooperation with Local Healthcare providers, the individual may need to leave the Facility immediately.

c. SPECTATORS

- i. Parking
 - a. Spectators are encouraged to leave at least one (1) space between all vehicles when parking.
 - b. Tailgating should NOT be permitted in any of the Parking areas.
- ii. Facility Entry

- a. Spectators should not be allowed to enter the Facility before 5pm.
- iii. Transactions
 - a. All Spectators are encouraged to use a Credit or Debit card for all transactions at the Facility. Cash transactions are discouraged.
- iv. Protection
 - a. Everyone should wear a cloth Face Cover when at the event. The cloth Face Cover is meant to protect other people in case you are infected. The cloth Face Cover is not a substitute for Social-Distancing.
 - b. All Spectators should avoid touching their face, and cover all coughs and sneezes and immediately wash their hands as identified in the CDC Guidelines “When and How to Wash Your Hands”
<https://www.cdc.gov/handwashing/when-how-handwashing.html>
- v. Coolers
 - a. Spectators should be permitted to bring a 6” x 6” x 12” soft-sided cooler to the Facility. NO alcohol, and NO glass, will be allowed.
- vi. Social-Distancing
 - a. Spectators should practice Social-Distancing at all times while at the Facility including when in line for Tickets, Concessions, and Merchandise, as identified in the CDC Guidelines “Social Distancing”
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>
- vii. Groups
 - a. Spectators should not congregate in groups larger than ten (10) people, or as stipulated by local regulations and guidelines, and when/if doing so they should practice Social-Distancing as identified in the CDC Guidelines “Social Distancing”
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>
 - b. COVID-19 spreads between people who are in close contact with one another (usually within six feet). Droplets containing the virus are produced when a person coughs, sneezes, or talks.
- viii. Seating

- a. Facilities should consider making all seating non-reserved general admission to enable fans to practice social distancing.
- b. All Spectators should sit a minimum of six-feet (*3-seat minimum*) from other Spectators unless they are household contacts.
- c. There should be alternate rows for seating (A, D, G, J and so on) and be identified in each Grandstand.

4. POST-EVENT PLAN

a. FACILITY OPERATIONS

i. Lockdown

- a. It is strongly recommended that Event Organizers consider a plan for locking down the Facility for a period of 96 hours to allow for passive disinfection.

ii. Cleaning

- a. It is strongly recommended that the Event Organizers consider contracting with a professional cleaning service or have its own plan for active disinfection of all high-use surfaces and equipment after the 96-hour lockdown period.

b. EVENT MANAGEMENT

i. All Attendees

- a. Event Organizers should consider a plan for all Attendees to exit the Facility at 10pm and/or within 1-hour of the completion of the final racing activity of the Event. Event Organizers should coordinate with Local and/or County officials to establish an orderly egress process.
- b. Following the Event, it may be recommended by Local, County or State officials that all Attendees self-quarantine for a period of time and Event Organizers should have a clear plan to communicate any requirements to Attendees in advance, during, and after the Event.

- c. If anyone shows symptoms of COVID-19 consistent with CDC Guidelines, they should follow Local, County, State or CDC Guidelines which may include self-quarantine for up to fourteen (14) days as consistent with CDC Guidelines “How to Protect Yourself & Others”
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>
 - 1. People with COVID-19 have had a wide range of symptoms reported – ranging from mild to severe. The below symptoms may appear between 2 to 14 days after exposure to the virus: COVID-19 Symptoms includes Fever, Cough, Headaches, Fatigue, Muscle or body aches, loss of taste or smell, Sore throat, Nausea, Diarrhea.
- d. If anyone is confirmed as having contracted COVID-19 they should follow the steps to prevent the spread of COVID-19 as identified in CDC Guidelines “How to Protect Yourself and Others”
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>
- e. In the Event that any Attendee develops symptoms within a fourteen (14) day period following the completion of the Event, they should immediately notify the Event Organizer and the Event Organizer should communicate the best methods for notification prior to, during and following the Event to the extent possible.

c. SPECTATORS

- i. Exit
 - a. All Spectators must exit the Facility no later than 10pm or 1-hour following the checkered flag as deemed by Event Organizer.
- ii. COVID-19 Symptoms
 - a. If a Spectator develops COVID-19 symptoms, as identified in the CDC Guidelines “Symptoms of Coronavirus”
<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
within 72 hours of the completion of the event the Spectator should contact the event organizer and see their primary doctor.

5. CDC GUIDELINES

a. SUPPORT DOCUMENTS

i. SOCIAL DISTANCING

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

ii. HOW TO PROTECT YOURSELF AND OTHERS

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

iii. SYMPTOMS OF CORONAVIRUS

https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html?CDC_AA_refVal=https://www.cdc.gov/coronavirus/2019-ncov/about/symptoms.html

iv. EVENTS AND GATHERINGS READINESS AND PLANNING TOOL

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/COVID19-events-gatherings-readiness-and-planning-tool.pdf>

v. TRAVEL

<https://www.cdc.gov/coronavirus/2019-ncov/travelers/index.html>

vi. FACE COVERINGS/MASKS

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

vii. CLEANING AND DISINFECTING YOUR FACILITY

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility-H.pdf>

viii. WHEN AND HOW TO WASH YOUR HANDS

<https://www.cdc.gov/handwashing/when-how-handwashing.html>

ix. FOOD AND CORONAVIRUS DISEASE 2019

<https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/food-and-COVID-19.html>

x. FDA FOOD SAFETY AND CORONAVIRUS DISEASE 2019 (COVID-19)

<https://www.fda.gov/food/food-safety-during-emergencies/food-safety-and-coronavirus-disease-2019-covid-19>

xi. CONSIDERATIONS FOR EVENTS AND GATHERINGS

<https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/considerations-for-events-gatherings.html>

xii. LATEST COVID-19 INFORMATION

https://www.cdc.gov/coronavirus/2019-ncov/index.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2Findex.html

xiii. GUIDANCE FOR BUSINESSES AND EMPLOYERS

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

xiv. COVID-19 PREVENTION

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/index.html>

xv. COVID-19 FREQUENTLY ASKED QUESTIONS

<https://www.cdc.gov/coronavirus/2019-ncov/faq.html>

xvi. CDC COMMUNICATION RESOURCES

<https://www.cdc.gov/coronavirus/2019-ncov/communication/index.html>

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